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**CANBERRA INTERNATIONAL MUSIC FESTIVAL LTD
2020 ANNUAL GENERAL MEETING
25 May 2021, 6.00pm
Gorman Arts Centre, Braddon, ACT 2612**

MINUTES OF MEETING (Draft)

Attending

Bev Clarke (Chair of the Board)
Anna Prosser
Christina Cook
Ditta Zizi
Genevieve Jacobs
Peter Wise
Jim Windeyer
Peronelle Windeyer
Warren Curry
Phil Coote
Dorothy Danta
Rowan Grigg
Paul Meyer
Antonia Lehn
Kathleen Grant
Vaughan Grant
Genevieve Jacobs
Kelly Corner
Kelly Wang

CIMF staff

Angela Hannan, General Manager
Roland Peelman, Artistic Director
Julie Vey, Company Secretary

1. Welcome and Introductions

Bev Clarke (Chair) opened the meeting at 6.06pm and welcomed all participants.

2. Apologies

The following apologies were received:

Mary Finn
Don Aitkin
Margaret Janssens
Peter Janssens
Christine Goode
Professor Ingrid Moses
Reverend Dr John Moses
Pam Behncke
Jennie Cameron

3. Review of actions from previous annual general meeting

There were no actions from the previous Annual General Meeting (AGM).

4. Acceptance of minutes of previous annual general meeting

The minutes of the AGM 2020 were accepted.

Mover: Peter Wise

Secunder: Warren Curry

5. Presentation of the 2020 Annual Report

i. Chair's report

Bev Clarke discussed the impact of COVID-19 on 2020, noting that the Festival had to be cancelled in mid-March. Consequently, the income in 2020 was substantially reduced. Fortunately, not too many costs had been occurred prior to the cancellation of the Festival. Bev noted that many ticket holders donated back their tickets (rather than seek a refund). Income from Federal government programs, such as JobKeeper, a tax offset, a reduction in costs, and the ACT government waiving rent costs led to an end of year profit of \$48K. The CIMF reserve now stands just below \$180K.

Bev thanked the CIMF team, noting the enormous amount of work on a program for 2020 that Roland Peelman had done, which was then cancelled. Roland was able to schedule a virtual festival which provided a number of learnings with digital streaming.

Bev noted that the new team, led by Angela Hannan, were unable to work together for approximately six months in 2020, and despite not staging a Festival still had a significant workload which included grant applications and planning for 2021.

Bev advised that Vaughan Grant, Natalie Shanahan, and Anthony Pages had all left the Board in 2020 for personal reasons. Bev thanked Vaughan, Natalie and Anthony for their work on the Board.

ii. Treasurer's report

Bev spoke to the tabled financial statements, and invited questions. No questions were raised.

iii. Artistic Director's report

Roland noted 2020 was a disappointing year due to the cancellation of the Festival, and thanked donors, supporters, staff and the Board on their support. Roland spoke to how well received the Luminescence Christmas Festival was.

iv. General Manager's report

Angela advised that she commenced with CIMF in March 2020, with the Festival being cancel that same month. Working from home with a new team presented many challenges, particularly as the workload continued despite the cancellation of the Festival. Oftentimes activities needed to be repeated as the COVID-19 restrictions and requirements changed, which continually impacted planning for the 2021 Festival. Angela noted how proud she is of the team, in particular Hanna-Mari Latham for holding the team together, and Roland for his optimism.

Bev noted that four-year funding had been secured from the Australia Council, at a rate greater than previous years, and noted this was a major achievement.

6. Questions to directors

Q: Warren Curry was if there was any particular reason why the Australia Council provided this secure funding, as he was aware that it was a highly competitive funding source, with many previous funding recipients missing out on funding in 2020?

A: Bev observed that alignment of priorities between CIMF and the Australia Council assisted, such as the emphasis on females, young artists, and the extensive Indigenous programming; with funding decisions based on the strategic plan; and the Festival represents a good return on investment.

Q: Peter Wise noticed that audiences skewed towards the older demographic, and asked what attempts are being made to attract a younger audience?

A: Bev noted how extraordinarily difficult it is with a small marketing budget. Unlike previous years, there were no children festival events in 2021. Bev felt that families are busy and their budgets are stretched, while the CIMF delivers a more expensive product which suits a certain market. Free events are offered, which is difficult given the limited resources. Bev counselled against chasing the younger market, noting it may be difficult to capture, but noted that the Board continues to contemplate this. The audience continues to grow and change, with new programs in 2021 attracting younger participants.

7. Special resolution: Reappointment of Director

Members were requested to consider the reappointment of Mrs Anna Prosser for a further term of one year, as nominated by Ingrid Moses and seconded by Jim Windever. The motion passed.

8. Acceptance of financial statements

Members were requested to accept the tabled financial statements. The motion passed.

Mover: Peter

Secunder: Kelly Corner

9. Acceptance of Annual Report

Members were requested to accept the tabled Annual Report. The motion passed.

Mover: Paul

Secunder: Peter

10. Appointment of and questions to the auditor

Bev noted that the auditor was invited to attend but was unable to participate. The motion to reappoint Hardwicks passed.

Mover: Dorothy Danta

Secunder: Kathleen Grant

11. Election of Directors

Rowan Grigg was nominated by Bev Clarke and seconded by Ditta Zizi. Rowan has a background in IT, is a Canberra local and a proud supporter of music. Rowan is currently the Vice President of the Canberra Choral Society.

Genevieve Jacobs was renominated by Bev Clarke and seconded by Ditta Zizi.

Suzana Bishop was nominated by Ditta Zizi and seconded by Bev Clarke. Suzana is Melbourne based, is employed as the Chief Experience Officer at Federation Square and has extensive experience in audience knowledge. Ditta advised she had recently met with Suzana in Melbourne.

All three members were elected to the Board.

Other business

Warren Curry noted the reliance on CIMF staff member Hanna-Mari Latham, who was highly praised by AGM participants.

Angela Hannan noted this was Bev's last Annual General Meeting and expressed her gratitude to Bev for her support and willingness to take on operational tasks in addition to her role as Chair.

Genevieve thanked Bev on behalf of the Board and all volunteers, noting that Bev is an extraordinary person, who is incisive but quietly influential, who brings both a strategic and operational focus to the Board. Her leadership was praised.

Bev responded that it had been a great joy to serve CIMF, and praised the staff, volunteers, donors and supporters.

Meeting close

The meeting closed at 6.44pm.

For record keeping purposes, it is noted that the following proxies were assigned to Mrs Anna Prosser:

Heather Williams
Margaret Janssens
Peter Janssens
Sally Curlewis
John Moses
Ingrid Moses
Diana Primrose
Sandy Belford
Brian Anderson
Dianne Anderson
Bob Prosser
Pam Behncke
Maya Kayali
Juliet Tootell
Lina Britton
Bettine Soederbaum